

Purpose of Program Evaluation

- Understand the impact of each program’s services on students and stakeholders
- Improve the program’s efficiency and effectiveness
- Provide information that can be used to determine which services or programs should be continued
- Develop consistency and evidence improvement

Coordinator/Director Name

Solon Haynes

Planning Team

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Description of the Program

1. The St. Joseph School District has a Safety Protocol and Crisis Management Manual. The Manual addresses how to handle certain situations such as violence prevention, intruders, inclement weather, tornadoes, earthquakes, fires, hazardous materials, utility failures, bioterrorism, suicide, medical emergencies, lockdowns, evacuations, reunification, and bomb threats. Throughout the course of the school year, each school prepares for any emergency by conducting the following drills; 5 fire, 2 tornado, 2 intruder, 2 bus evacuations and 1 earthquake. When a student is hurt at school, an accident form is filled out by the school and forwarded to the Director of Student Services. Currently there is no data base to track accidents. Part of this program review will be to set up a data base to track the information and to develop a School Safety Review Checklist to be proactive in trying to prevent accidents.

Key Program Stakeholder Groups

- | | |
|--|---|
| <input checked="" type="checkbox"/> Students | <input type="checkbox"/> Board of Education |
| <input checked="" type="checkbox"/> Parents | <input type="checkbox"/> Taxpayers |
| <input checked="" type="checkbox"/> Staff | <input type="checkbox"/> Other (Specify.) |
| <input checked="" type="checkbox"/> Administrators | |

Student and/or Stakeholder Needs Addressed by the Program

Safety is a top priority for all students, staff, parents and community members that enter our buildings.

Overall Goals of the Program

Goal 1: A data base will be set up to track accidents in the schools.

Goal 2: The planning team will develop a School Safety Review Check list to be proactive in preventing accidents.

Expected Measureable Outcomes

A data base will be set up for the 17/18 school year.

A Safety Review Checklist will be developed for the 17/18 school year.

Evaluation Questions

- What is the status of the program’s progress toward achieving the goals?
- What do students and other stakeholders consider to be the strengths and weaknesses of the program?
- What do staff consider to be the strengths and weaknesses of the program?
- How does the program’s actual implementation compare with the program’s design?
- How should priorities be changed to put more focus on achieving the goals?
- How should goals be changed? Any added or removed?
- What costs are associated with delivery of services?

Data Collection Methods

- Surveys and questionnaires
- Interviews
- x Document reviews
- Observations
- Focus groups
- Case studies
- Assessments
- Cost